

Responsible Procurement Policy

The Emalec Group's Responsible Procurement Policy forms part of our commitment to improving the level of service offered to customers and to reflecting our overall CSR policy.

Three principles underpin Emalec's Responsible Procurement Policy:

1 TO ACT IN FULL ACCORDANCE WITH THE COMPANY'S VALUES AND CSR POLICY

Emalec is committed to incorporating responsible practices into all its activities, including its procurement processes. The aim of this policy is to guide our teams and partners, where possible, towards more responsible procurement by taking economic, environmental, social and ethical criteria into account in all our procurement decisions.

Implementing these practices involves:



- Support Emalec's internal departments in identifying their actual needs
- Collect the carbon footprints of all products purchased from our partners, prioritising stocked items in order to refine our carbon footprint assessment
- Promote sustainable innovation and prioritise products that are reused, recycled or have a high reparability rating
- Support social integration schemes and organisations in the social and solidarity economy by integrating them into our supply chain
- Give preference to local service providers operating in the same region as our client sites to strengthen our local footprint and reduce our carbon footprint
- Be transparent in our dealings with suppliers and subcontractors.

OUR KEY INDICATORS

- Products with a carbon footprint reduction of over 80%
- Four new innovations per year (in line with our CSR approach) offered to our customers
- 100% of assessments sent to suppliers and subcontractors have been evaluated



2 TO HAVE A NETWORK OF RESPONSIBLE AND COMMITTED PARTNERS WORKING ALONGSIDE US



- Assess the CSR maturity level of our partners by sending out a questionnaire and analysing the results
- Optimise our partner base through a qualitative and responsible approach at European level
- Mitigate and reduce risks by implementing a qualification process for responsible partners
- Circulate our Responsible Procurement Charter and monitor our partners' compliance with its commitments
- Monitor the performance of our responsible partners
- Highlight our partners' innovations for the benefit of our customers

OUR KEY INDICATORS

- Contractual coverage rate for subcontracted purchases > 80%
- Signature rate for the Responsible Procurement Charter > 80%
- Monitoring of structured KPIs for our partners: 100%



3 CONTINUOUSLY IMPROVING OUR PROCUREMENT PRACTICES

At Emalec, our approach to continuous improvement involves:

- Involving our partners from the early stages of preparing tenders right through to the delivery of the service.
- Training our staff and raising their awareness of our Responsible Procurement policy and its objectives



Our approach to continuously improving our relationships with our partners is reflected in a range of initiatives, such as:

- Providing ongoing awareness-raising and training across all Emalec departments on this approach
- Organising partner days to gauge their levels of satisfaction and encourage the exchange of best practice
- Supporting our partners in their responsible development

OUR KEY INDICATORS

- A minimum of two partner days per year
- An annual audit of 10% of our partners



The President
Pierre CHEVALIER

The Deputy CEO
Ludovic LAZZAROTTO

**The Head of Procurement
and Vehicle Fleet**
Loïc BOURGEOIS